

QUICK GUIDE

DHL PLUGIN FOR SHOPWARE



Step 1 – Get your URL

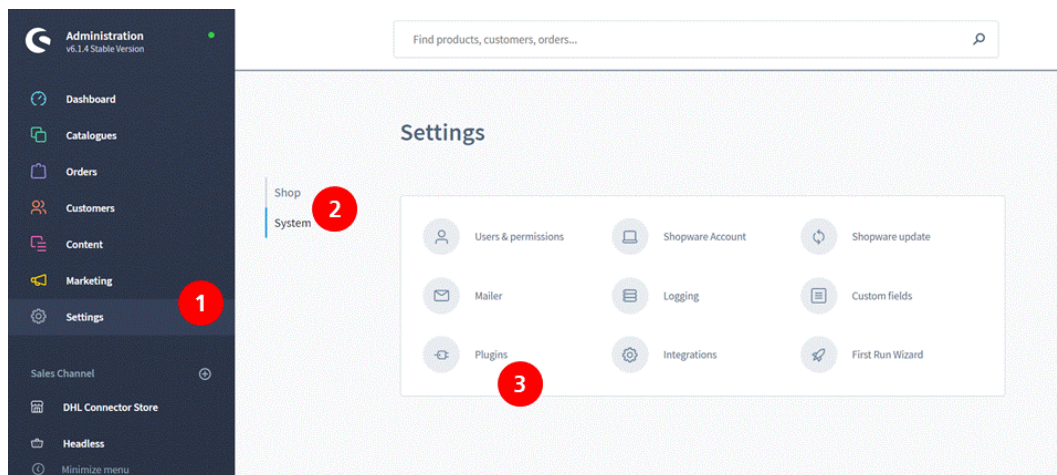
Log in to online shipping service [My DHL Parcel](#). If you do not have an account for My DHL Parcel yet, [create one](#) for free.

Open the "Integrations" tab in the "Settings" menu. Click "free link" below the Shopify logo. You will then receive your unique URL which is linked to your business account. Copy this URL. Need help? Please [contact](#) us.

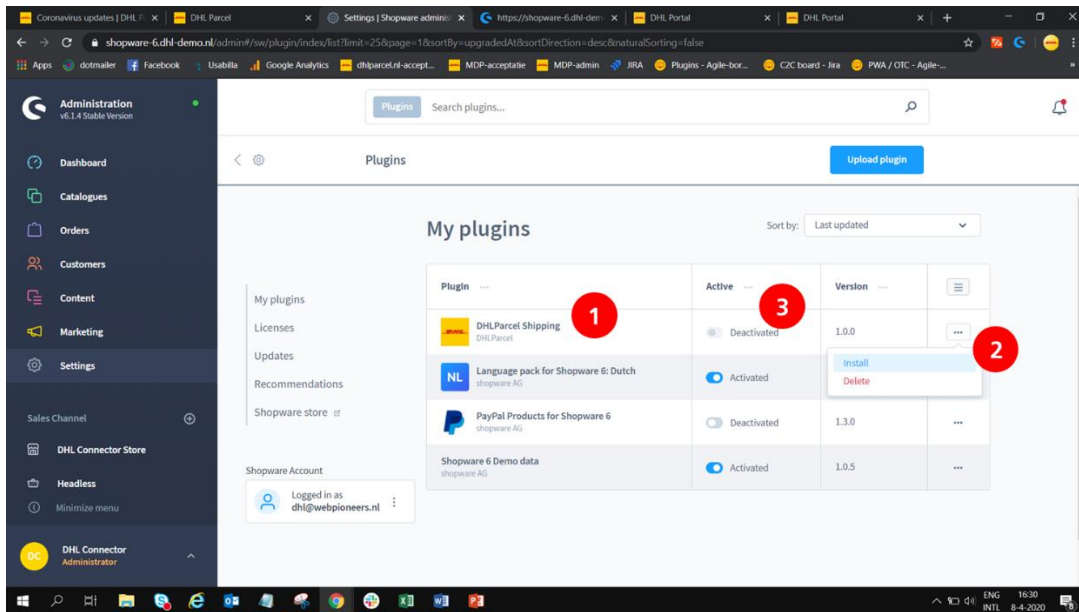
Step 2 – Connect Shopware 6

--- See below for the instructions for Shopware 5 ---

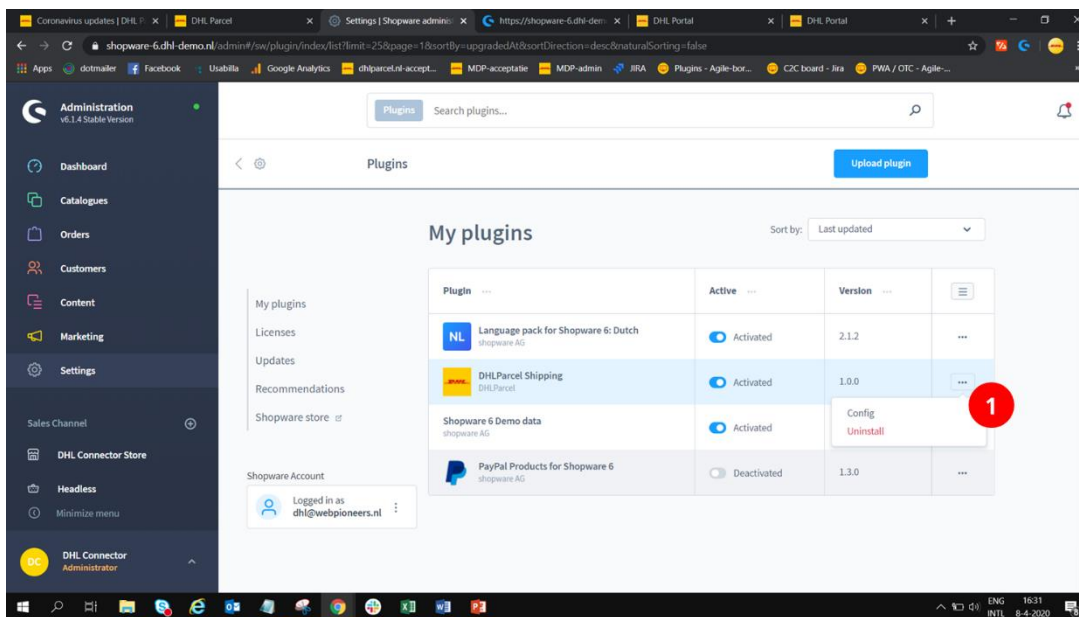
Log into your online store in Shopware and go to 'Settings'(1), 'System'(2) 'Plugins'(3).



Click 'Upload plugin' and add the Zip-file containing the Shopware extension. You can download the [Zip-file](#) here.



After uploading the extension you will see it in the list with plugins (1). Install the extension by clicking the three dots (2) and use the slider to activate it (3).



Now you can configure the extension by clicking the three dots again, and choosing 'config' (1).

The screenshot shows the 'DHLParcelShipping' settings form. At the top right, there are 'Abort' and 'Save' buttons, with a red circle containing the number '8' next to the 'Save' button. The form is divided into three sections:

- Sales Channel:** A dropdown menu with 'All Sales Channels' selected, marked with a red circle '1'.
- DHLParcel Webhook:**
 - 'Active' dropdown menu with 'Enabled' selected, marked with a red circle '2'.
 - 'Webhook URL' text input field, marked with a red circle '3'.
 - 'Create label at' dropdown menu with 'Order created' selected, marked with a red circle '4'.
- DHLParcel ServicePoints:**
 - 'Activate DHL Parcel Shops Support in Checkout' dropdown menu with 'Enabled' selected, marked with a red circle '5'.
 - 'Google Maps API key' text input field containing 'AlzaSyAV9qJVXDBnVHwwU01bjHO3wJCUxfYZyw', marked with a red circle '6'.
 - 'Use this shipping method as DHL ServicePoint Method' dropdown menu with 'Dichtstbijzijnde DHL ServicePoint' selected, marked with a red circle '7'.

Choose for which online store you would like to activate the extension or choose 'All Sales Channels' (1). Enable the extension (2) and paste the URL from step 1 in the Webhook URL field. (3). Choose the order status which has to trigger the creation of a label in My DHL Parcel (4): for every new order, when the order gets either the status "shipped" or "completed", a label is automatically created. Save the data to establish the connection.

Would you like to add the delivery option "DHL ServicePoint" in the check-out of your online store? Activate this option (5) and enter your Google Maps API key (6). You can obtain one in the Google Cloud console. If you do not have an account yet, you can create one. Our [Google Maps key manual](#) (in Dutch) is available for a step-by-step explanation. At (7) choose the delivery option DHL ServicePoint (see Step 4 below). Save the settings (8).

Step 3 – Print labels

Hurray! Creating labels is a breeze. My DHL Parcel now automatically creates a draft label for every order. Use the edit button to adjust each label and choose your preferences and shipping options. You can also set default options for each shipment, such as a return label or request a signature on receipt. For more information, see the [My DHL Parcel](#) manual.

Step 4 – Delivery options (optional)

Improve your online store with delivery options to increase your online sales. Add options such as DHL ServicePoint or evening delivery in a few clicks. To do this, use the Settings(1) > Shipping(2) menu. Click 'Add shipping method' (3). Add the options you would like to show in your online store and fill in your price per option.

Name	Description	Active
Aan de deur	Aan de deur	✓
Bezorging in de avond	Bezorging in de avond	✓
Express		✗
Niet bij buren, in de avond bezorgen	Niet bij buren, in de avond bezorgen	✓
Niet bij de buren bezorgen	Niet bij de buren bezorgen	✓
No neighbor delivery	No neighbor delivery	✓

Set delivery options

For the delivery option 'DHL ServicePoint' you can choose your own name to show in your online store. For all other options you must use one or more of the exact names in the table below. My DHL Parcel can only recognize the shipping option (and print it on your labels automatically) if the name matches one of these inputs exactly:

Dutch copy	English copy	French copy
Avondbezorging	Evening delivery	Livraison le soir
DHL Avondbezorging	DHL Evening delivery	DHL - Livraison le soir
Niet bij de buren bezorgen	No neighbor delivery	Ne pas livrer aux voisins
DHL Niet bij de buren bezorgen	DHL No neighbor delivery	DHL - Ne pas livrer aux voisins
Niet bij buren, in de avond bezorgen	No neighbor, evening delivery	Ne pas livrer aux voisins, ni le soir
DHL Niet bij buren, in de avond bezorgen	DHL No neighbor, evening delivery	DHL - Ne pas livrer aux voisins, ni le soir
In de avond, niet bij buren bezorgen	Evening, no neighbor delivery	Livraison le soir, pas aux voisins
DHL In de avond, niet bij buren bezorgen	DHL Evening, no neighbor delivery	DHL - Livraison le soir, pas aux voisins
Dichtstbijzijnde DHL ServicePoint	Closest DHL ServicePoint	DHL ServicePoint le plus proche
Dichtstbijzijnde DHL punt	Closest DHL location	Point DHL le plus proche
Dichtstbijzijnde DHL afhaalpunt	Closest DHL pickup point	Point d'enlèvement DHL le plus proche
DHL ServicePoint	DHL ServicePoint	DHL ServicePoint
DHL punt	DHL location	Point DHL
DHL afhaalpunt	DHL pickup point	Point d'enlèvement DHL

Activate the delivery options

In the DHL Connector Store menu (1) choose which delivery options you want to display (2) and which delivery option is selected by default in your check-out (3).

The screenshot shows the 'DHL Connector Store' configuration page in the Shopware administration interface. The left sidebar contains a menu with 'DHL Connector Store' highlighted and marked with a red circle '1'. The main content area is titled 'DHL Connector Store' and includes a search bar and a 'Save' button. The configuration fields are as follows:

- Customer group:** Standard customer group
- Payment methods:** Cash on delivery (marked with a red circle '2'). Default payment method: Cash on delivery.
- Shipping methods:** Niet bij buren, in de avond bezorgen; Niet bij de buren bezorgen; Aan de deur; Bezorging in de avond (marked with a red circle '2'). Default shipping method: Aan de deur (marked with a red circle '3').
- Countries:** Belgium, Germany, Netherlands. Default country: Netherlands.
- Currencies:** Euro. Default currency: Euro.
- Languages:** (empty). Default language: (empty).

Set shipping options per country:

The shipping options 'evening' and 'no neighbor' are only available in the Netherlands. Shopware offers you the possibility to set options per country by adding an 'availability rule' to the shipping option. Choose your name and description (1). Set the condition to only show the option to Dutch customers (2). Save the settings.

The screenshot shows the configuration for an availability rule for a shipping option in the Netherlands. The rule is named 'Nederland' (marked with a red circle '1') and has a priority of 1. The description is 'NL klanten'. The condition is set to 'Shipping country' is one of 'Netherlands' (marked with a red circle '2'). The rule is saved (marked with a red circle '3').

Price variations in delivery options

Shopware 6 offers many options to set different prices for delivery options. For example, set different rates depending on the shopping cart total. Discover the possibilities in Shopware. In the example below, the price of delivery to a DHL point (1) varies. By adding a 'Pricing level' (2) using a customizable name (3), 'DHL ServicePoint' costs €1.95 when the total order amount is less than €50 and becomes free of charge when the order is equal to or exceeds €50 (4). You can name the levels (3) to keep track of your pricing rules more easily.

DHL ServicePoint

English Cancel Save **5**

Basic information

Name * **1**
DHL ServicePoint

Active

Description
DHL ServicePoint

Upload logo [Upload file from url](#)

Delivery time*
1-3 days

Tags
Search tags...

Availability
Always valid (Default)

Gratis boven de 50 euro **3** **2**

<input type="checkbox"/>	Cart price from...	to...	Price (gross)	
<input type="checkbox"/>	0	50	1,95 €	...
<input type="checkbox"/>	50	=	0,00 €	...

Step 2 – Connect Shopware 5

Log into your online store in Shopware and go to the 'Instellingen/Plug-inmanager'. Click on 'Geïnstalleerd' (1), add the new plug-in via the button 'Plug-in uploaden' (2) and choose via the button 'Selecteer' (3) the Zip file with the Shopware plugin. Download the [Zip file](#) here.

Plugin Manager

2

Account

Account bekijken

Mijn aankopen

Management

Home

Geïnstalleerd **1**

Updates

Ontdekken

Recommendation

Newcomer

Highlights

Themes

Special offer

Licenses

Extensions

Tip

Hier kunt u uw plug-ins handmatig uploaden en installeren. Houd er rekening mee dat plug-ins gezippt moeten worden en het bestand niet groter mag zijn dan de ingestelde limiet voor de upload.

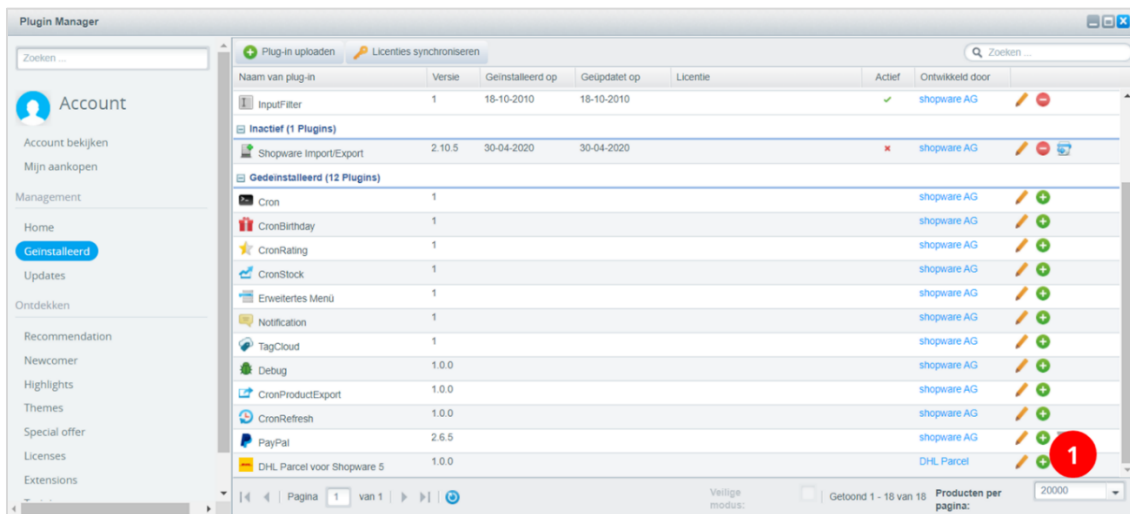
Plug-in uploaden: **3**

Naam van plug-in	Versie	Geïnstalleerd op	Geüpdatet op	Licentie	Actief	Ontwikkeld door
Geïnstalleerd (6 Plugins)						
Netherlands Dutch translation	1.2.10	28-04-2020	28-04-2020		✓	shopware AG
DHL Parcel voor Shopware 5	1.0.0	28-04-2020	28-04-2020		✓	DHL Parcel
Shopware 5 Demo Data Export					✓	shopware AG
Shopware Auto Update					✓	shopware AG
Statistics					✓	shopware AG
InputFilter					✓	shopware AG
Inactief (1 Plugins)						
Shopware Import/Export					✗	shopware AG
Geïnstalleerd (11 Plugins)						
Cron					✓	shopware AG
CronBirthday					✓	shopware AG
CronRating	1				✓	shopware AG
CronStock	1				✓	shopware AG
Erweltertes Menü	1				✓	shopware AG
Notification	1				✓	shopware AG

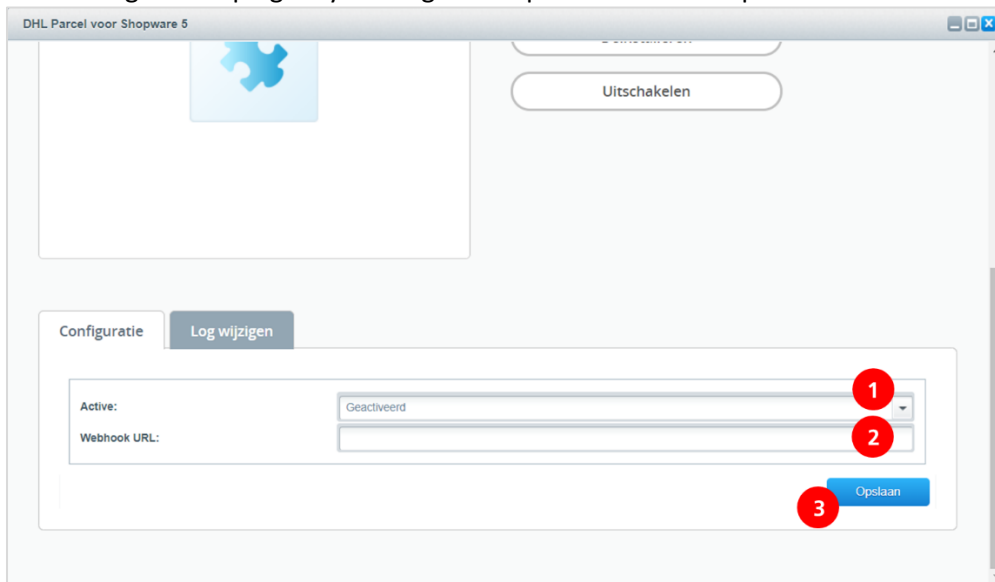
Pagina 1 van 1

Veilige modus: Getoond 1 - 18 van 18 Producten per pagina: 20000

You'll find the DHL plugin in the list 'Gedeïnstalleerd'. Click on the plus icon (1) and activate it.



Now configure the plugin by clicking on the pencil next to the plus.



Choose for 'Geactiveerd' (1) and paste the Webhook URL from step 1 in the placeholder (2). Save your changes to finalize the installation.

Step 3 – Print labels

Hurray! Creating labels is a breeze. My DHL Parcel now automatically creates a draft label for every order. Use the edit button to adjust each label and choose your preferences and shipping options. You can also set default options for each shipment, such as a return label or request a signature on receipt. For more information, see the [My DHL Parcel](#) manual.

Step 4 – Delivery options (optional)

Improve your online store with shipping options and increase your online sales. Add shipping options such as evening delivery in a few clicks. Enter the menu 'Instellingen/Verzendkosten' and add shipping option with the plus icon. Set the following data:

1. Title of the shipping option (see options below).
2. Choose in which online store(s) you would like to show the shipping options.
3. Set the sort order of the options in your checkout.
4. Select how you want to calculate the costs. In the example below, the cost per weight of the order is set.
5. Set the costs by clicking on the field under 'verzendingskosten'. Add any additional scales if necessary.
6. The delivery options "evening" and "no neighbor delivery" are only possible for Dutch consumers. Select "Netherlands" in the Country selection for the options that are only possible for Dutch shoppers.
7. Save the changes.

Titles for your shipping options

You can choose the following text to name your shipping options in the check-out. Use one or more of these exact texts. My DHL Parcel can only recognize the shipping option and print it on your labels automatically if the name matches one of these inputs exactly:

Dutch copy	English copy	French copy
Avondbezorging	Evening delivery	Livraison le soir
DHL Avondbezorging	DHL Evening delivery	DHL - Livraison le soir
Niet bij de buren bezorgen	No neighbor delivery	Ne pas livrer aux voisins
DHL Niet bij de buren bezorgen	DHL No neighbor delivery	DHL - Ne pas livrer aux voisins
Niet bij buren, in de avond bezorgen	No neighbor, evening delivery	Ne pas livrer aux voisins, ni le soir
DHL Niet bij buren, in de avond bezorgen	DHL No neighbor, evening delivery	DHL - Ne pas livrer aux voisins, ni le soir
In de avond, niet bij buren bezorgen	Evening, no neighbor delivery	Livraison le soir, pas aux voisins
DHL In de avond, niet bij buren bezorgen	DHL Evening, no neighbor delivery	DHL - Livraison le soir, pas aux voisins
Dichtstbijzijnde DHL ServicePoint	Closest DHL ServicePoint	DHL ServicePoint le plus proche
Dichtstbijzijnde DHL punt	Closest DHL location	Point DHL le plus proche
Dichtstbijzijnde DHL afhaalpunt	Closest DHL pickup point	Point d'enlèvement DHL le plus proche
DHL ServicePoint	DHL ServicePoint	DHL ServicePoint
DHL punt	DHL location	Point DHL
DHL afhaalpunt	DHL pickup point	Point d'enlèvement DHL